



Agenda No:	5.2
Mtg Date:	June 28/10
Financial Services	

1450 K.L.O. Road  
Kelowna, B.C. V1W 3Z4

Telephone: (250) 763-4918  
Fax: (250) 763-0606  
www.regionaldistrict.com

## FINANCIAL SERVICES BOARD REPORT

**TO:** Board Directors

**FROM:** Marilyn Rilkoﬀ, Director of Finance and Administration

**DATE:** June 28, 2010

**SUBJECT:** 2009 Financial Disclosure Schedules

### **Recommendation:**

That the Board approve the attached Schedules required under the Financial Information Act and Regulations:

- Schedule of Board Remuneration
- Schedule of Employee Remuneration
- Schedule of Payments to Suppliers
- Schedule of Guarantee and Indemnity Agreements

### **Background:**

These Schedules form part of the Statement of Financial Information Package that is submitted to the Ministry of Community and Rural Development under the Financial Information Act and Regulations.

The Financial Statements have been delayed due to the new PSAB 3150 requirements, and should be available for approval by the Board at the July 8<sup>th</sup> Board Meeting.

### **Note:**

In 2008, remuneration for employees exceeding \$75,000 was \$1,936,860 for 17 employees, and in 2009, the total is \$1,647,602 for 16 employees (\$289,258 decrease).

Remuneration including benefits for all employees was \$11,285,689 in 2008, vs. \$8,785,194 in 2009 (\$2,500,495 decrease), largely due to West Kelowna assuming services from about mid 2008 onward and restructuring.

Board Remuneration decreased slightly from \$217,645 in 2008 to \$210,991 in 2009.

---



# REGIONAL DISTRICT OF CENTRAL OKANAGAN

## SCHEDULE OF REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF EACH EMPLOYEE, FOR THE YEAR 2009

### 1 ELECTED OFFICIALS

NAME	POSITION	REMUNERATION	EXPENSES
Hobson, Robert	Chair	38,075	7,145
Baker, James	Board Member	14,196	1,042
Edgson, Jim	Board Member	22,223	11,746
Findlater, Doug	Board Member	15,040	839
Fielding, Keith	Board Member	14,455	1,341
Fonseca, Karen	Alternate	65	79
Fraser, Jean	Alternate	65	
Given, Brian	Board Member	10,899	96
Hayes, Kelly	Board Member	17,500	236
Hodge, Charlie	Board Member	5,083	35
James, Graeme	Board Member	14,455	662
Ophus, Duane	Board Member	14,455	559
Reid, Angela	Board Member	14,260	229
Rule, Michelle	Board Member	14,455	35
Shepherd, Sharon	Board Member	15,495	273
Stack, Luke	Alternate	270	
		210,991	24,317

### 2 OTHER EMPLOYEES

EMPLOYEES EXCEEDING \$75,000 IN REMUNERATION

NAME	POSITION	SALARIES	EXPENSES
Anseth, Derrick	Electronic Technician	80,664	1,008
Berger, Caroline	Manager, Police Services	86,323	6,689
Bruneau, Richard	Manager, Information Services	99,753	1,567
Cameron, Charlie	Supt. Of Public Works	104,299	220
Drouin, Mary Jane	Corporate Services Coordinator	90,954	4,046
Fine, Robert	Director of Economic Development	120,324	34,112
Henderson, Andrea	Manager, Human Resources	93,489	2,589
Kopp, Murray	Director of Parks Services	114,631	1,982
Paterson, William R.	Chief Building Inspector	101,917	942
Pharis, Daniela	Senior Accounting Coordinator - Systems Analyst	78,350	1,105
Plamondon, Dan	Director of Development Services	126,210	2,210
Radford, Christopher	Infrastructure Services Coordinator /Director of Environmental Services	96,943	6,336
Reay, Harold	CAO	161,406	7,256
Rilkoff, Marilyn	Director of Finance & Administrative Services	128,124	2,675
Rotheisler, Peter	Manager, Waste Reduction	77,105	2,470
Wyman, Mike	Treatment Plant Operator	87,110	124
		1,647,602	75,331
Other Salaries Paid		5,343,877	98,451
		6,991,479	198,098

# REGIONAL DISTRICT OF CENTRAL OKANAGAN

Page 2

## SCHEDULE OF REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF EACH EMPLOYEE, FOR THE YEAR 2009

### 3 RECONCILIATION OF EMPLOYEE REMUNERATION

Elected Officials	210,991
Employees	6,991,479
<b>Total Remuneration</b>	<b><u>7,202,470</u></b>

#### Reconciling Items

Municipal Pension Plan	531,856
Receiver General	385,872
Great West Life Assurance	493,237
Workers Compensation	62,583
Medical Services Plan	109,176
<b>Total</b>	<b><u>8,785,194</u></b>

**Total per Statement of Revenue and Expenditures** **8,785,194**

**Variance** **0**

Prepared pursuant to the Financial Information Regulation, Schedule 1, Section 6(2), (3), (4), (5), and (6)

## REGIONAL DISTRICT OF CENTRAL OKANAGAN

### SCHEDULE OF PAYMENTS MADE FOR THE PROVISION OF GOODS OR SERVICES - 2009.

#### 1 List of suppliers who received aggregate payments exceeding \$25,000

620241 BC LTD dba AB CONTRACTING	177,396.07
ADVANCED POWERLINES	43,354.50
AECOM CANADA LTD.	27,665.22
ANSELL CONSTRUCTION LTD.	919,177.46
BC HYDRO & POWER AUTHORITY	279,398.23
BC TRANSIT	2,188,389.00
BDO DUNWOODY LLP	71,805.83
BFI CANADA - KELOWNA	61,975.36
BIOMAGIC CANADA INC	45,218.69
BLACK PRESS GROUP LTD.	28,360.12
BRENNTAG CANADA INC.	118,368.03
CABIN FORESTRY SERVICES LTD.	91,218.06
CAHEROGAN ENTERPRISES	26,121.08
CARO ANALYTICAL SERVICES	27,939.10
CITY OF KELOWNA	1,527,326.10
CODY TREE SERVICE	29,342.25
COMMISSIONAIRES BRITISH COLUMBIA	36,365.13
CRONIN & ASSOCIATES CONSULTING LTD	64,822.50
CROSS CANADA IMMIGRATION SERVICE	31,268.87
CTQ CONSULTANTS LTD	29,570.85
CUSTOMER'S CHOICE LANDSCAPING	49,214.98
DAVIES WILDFIRE MANAGEMENT INC.	76,618.50
DELL COMPUTER CORP.	43,862.41
DISTRICT OF LAKE COUNTRY	64,490.33
DISTRICT OF PEACHLAND	48,980.41
DISTRICT OF WEST KELOWNA	36,042.25
DUHAIME KEITH	74,156.25
ELECTRIC MOTOR & PUMP SERVICE	86,862.70
ENVIRONMENTAL FIELD SERVICES OF B.C. INC	73,248.00
ESRI CANADA LIMITED	40,766.12
FARRIS VAUGHAN WILLS & MURPHY LLP	49,621.72
FORTISBC INC.	131,727.62
GATEWAY STRATEGIES INC.	28,404.16
GESCAN	28,708.35
GLOBAL AFFINITY	41,887.00
GOLDER ASSOCIATES LTD	64,471.45
GRAND VALLEY EXCAVATING	26,044.85
HAY GROUP LIMITED	90,974.72
IKON OFFICE SOLUTIONS	35,270.29
INNOVEX EVENT & PROJECT MANAGEMENT	32,292.12
INSIGHT SOFTWARE CANADA LTD.	49,195.14
INSURANCE CORPORATION OF B.C.	51,600.00
IPL INC.	256,643.30
JUSTICE INSTITUTE OF BC	34,751.11
KELOWNA DAILY COURIER	25,835.87
KELOWNA INFINITI NISSAN	26,985.95
KIMCO CONTROLS LTD	27,902.03
KLEARWATER EQUIPMENT & TECHNOLOGIES CORP.	98,962.25
LYONS DEN CONSULTING	51,419.53
MACLEAN GROUP MARKETING INC.	27,053.25
MAPCON MAPPING LTD.	65,518.95

**SCHEDULE OF PAYMENTS MADE FOR THE PROVISION OF GOODS OR SERVICES - 2009.  
List of suppliers who received aggregate payments exceeding \$25,000 Cont'd.**

MAPLE REINDERS INC	81,312.41
METRO WASTE PAPER RECOVERY INC	773,702.27
NORTHERN COMPUTER	223,883.09
O K ENVIRONMENTAL WASTE SYSTEMS	1,098,147.45
OKANAGAN GYPSUM RECYCLING ENTERPRISES	74,640.13
OKANAGAN RESTORATION SERVICES	25,054.29
OMEGA COMMUNICATIONS LTD	227,365.63
PENNY'S CONTRACTING	64,732.50
PETRO-CANADA	88,212.98
RAMTECH ENVIRONMENTAL PRODUCTS	152,087.25
RAY SMITH SERVICES	201,124.17
RUSH IHAS HARDWICK LLP	93,415.26
SAPPHIRE GROUP	38,534.91
SCHOOL DISTRICT #23	46,039.73
SHELL CANADA PRODUCTS	28,829.70
SPRING FUEL DISTRIBUTION	28,863.02
ST. JOHN & ASSOCIATES PROJECTS INC.	37,182.15
TELUS COMMUNICATIONS (B.C.) INC.	69,973.53
TELUS COMMUNICATIONS BC INC.	167,335.96
TELUS MOBILITY	102,465.41
TERASEN GAS	86,177.93
THE BATTERY DOCTORS	62,790.37
TIMBERLINE NATURAL RESOURCE GROUP	42,599.70
TREMBLAY'S EXCAVATING LTD	31,521.00
URBAN SYSTEMS	34,335.00
VALHALLA TRAILS LTD.	39,099.38
WANDLER STEVE	28,189.13
WESCO DISTRIBUTION-CANADA INC.	72,045.03

---

**11,684,253.44**

---

# REGIONAL DISTRICT OF CENTRAL OKANAGAN

## SCHEDULE OF PAYMENTS MADE FOR THE PROVISION OF GOODS OR SERVICES - 2009.

### 2 Consolidated total paid to suppliers who received aggregate payment of \$25,000 or less

**3,097,957**

### 3 Total of payments to suppliers for grants and contributions exceeding \$25,000

Consolidated total of grants exceeding \$25,000	322,168
Consolidated total of contributions exceeding \$25,000	3,918,790
Consolidated total of all grants and contributions exceeding \$25,000	<b>4,240,958</b>

### 4 Reconciliation

#### Total per Statement of Revenue and Expenditures

Expenditure by Object from Financial Statemen	51,597,408	
Wages	-8,785,194	
Board Expenses	-24,317	
Employee Expenses	-173,782	
Amortization	-2,097,210	
Fiscal Services	-20,906,500	
Net for reconciliation		<b>19,610,406</b>

Total of payments exceeding \$25,000	11,684,253
Total of payments \$25,000 or less	3,097,957
Total of grants and contributions exceeding \$25,000	4,240,958

#### Reconciling items:

2008 payables	(4,134,529)
2009 payables	3,438,805
Variance made up of capital items in payables, work in progress, refunds, and other items that do not get expensed.	1,282,961

**Total 19,610,405**

#### Total per Statement of Revenue and Expenditures

**19,610,406**

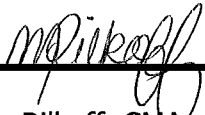
#### Variance

**0**

# REGIONAL DISTRICT OF CENTRAL OKANAGAN

## STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.



---

Marilyn Rilkoff, CMA  
Treasurer / Manager of Finance and Administration

28-Jun-10

## **REGIONAL DISTRICT OF CENTRAL OKANAGAN**

### **STATEMENT OF SEVERANCE AGREEMENTS MADE DURING THE FISCAL YEAR 2009**

There were no severance agreements under which payment commenced between the Regional District of Central Okanagan and its non-unionized employees during fiscal year 2009.

## **REGIONAL DISTRICT OF CENTRAL OKANAGAN**

### **SCHEDULE OF GUARANTEES AND INDEMNITIES AT DECEMBER 31, 2009**

The Regional District of Central Okanagan has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.