

Request for Exemption from Floodplain Regulations



**Development & Environmental
Services Department**
Regional District of Central Okanagan

1450 K.L.O. Road,
Kelowna, B.C. V1W 3Z4
Phone: (250) 469-6227
Fax: (250) 762-7011

Office Use Only

File No. _____
Fee N/A _____
Electoral Area _____
Date Received _____
Receipt No. _____

Section 1 Description of Owner (and Agent if applicable) (This section must be filled in)

Owner(print clearly) _____	Agent(print clearly) _____
Address _____	Address _____
Phone (daytime) _____	Phone (daytime) _____
Phone (other) _____	Phone (other) _____
Fax _____	Fax _____
E-Mail _____	E-Mail _____

Section 2 Description of Property (This section must be filled in)

Lot _____ Plan _____ Block _____ District Lot _____ Section _____ Township _____

Street Address _____

Zone from Zoning Bylaw #871 (or in the case of Joe Rich the RLUB designation) _____

Official Community Plan designation (if located within an OCP) _____

Current Land Use (brief description) _____

Current method of sewage disposal: Community Sewer Septic Tank Other

Current method of water supply: Community Water Well Other

Land is in the Agricultural Land Reserve: Yes No

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Request for exemption to bylaw: Zoning Bylaw #871 Joe Rich RLUB Other _____

Section 3 Description of proposed exemption to regulations (This section must be filled in)

List the exemption(s) to the floodplain regulations in bylaws. Clearly state each specific item, for example: "Zoning Bylaw #871 – A reduction of regulation 3.28, 1.1.3 to reduce the flood construction level above the natural boundary of a watercourse from 1.5 metres to 1.25 metres." Each exemption should also be illustrated on plans and drawings clearly and to scale. (*Attach additional pages if necessary.*)

Brief description of proposal (*attach additional pages if necessary*)

Section 4 Required Information (This section must be filled in)

All of the following items must accompany the application. As an applicant you have included (check off the boxes):

- Application fee(s)** (Must accompany all applications).. Additional application fees may be required when more than one type of development permit is being applied for. Refer to the Development & Environmental Services Department application fee schedule or staff for more information.
- Proof of ownership of the property** (Must accompany all applications) A state of title certificate no more than 90 days old (available from the BC Registrar of Land Titles) is required.
- Existing covenants and previously issued development permits registered on the title.** (Must accompany all applications)
- A letter from the owner authorizing the agent to act on his behalf for the purposes of the application.** This is required only where the owner has decided that another person is to act on the owner's behalf for the purposes of being the contact and providing direction for the application.
- Schedule 1 – Site Profile OR Site Profile Waiver**
- Flood Protection Report** prepared by a professional engineer or geoscientist and experienced in geotechnical engineering in a report that conforms to **Schedule 2** of this application that ensures safe construction.
(For more important information see the attached **Schedule 2** “Professional Reports for Flood Protection”)

Where the proposed land alteration (including flood protection works) lies within:

- A sensitive aquatic ecosystem development permit area shown in an Official Community Plan or Joe Rich Rural Land Use Bylaw, or,
 - A sensitive terrestrial ecosystem development permit area shown in an Official Community Plan or Joe Rich Rural Land Use Bylaw, or,
 - A protected area as defined in the Riparian Area Regulations of the Province of BC, the following will be required,
- Environmental Impact Assessment, if required**, prepared by a qualified environmental professional in a report that conforms to **Schedule 1** of this application that considers the development permit guidelines from the Official Community Plan (or Rural Land Use Bylaw)
(For more important information see the attached **Schedule 1** “Professional Reports for Environmental Impact Assessments”)

Number of each drawing/plan; - **two (2) full sized sets** of professionally stamped drawings 24”by 36”
- **one (1) 11” by 17” reduction** suitable for photocopying
- **Adobe “PDF” versions** of all digitally produced drawings.

Number of professional report(s) required - **two (2) bound copies** of professionally stamped report
- **one (1) unbound**, stamped and suitable for copying
- **Adobe “PDF” versions** of all reports and plans

Section 5 Signatures *(This section must be filled in)*

I hereby grant Regional District staff full right of access to the subject property, between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, except Statutory Holidays, while this application is in effect.

_____ Date: _____

Owner (signature)

(If the owner is a registered company then the signature must be of a person with authority under the company to submit this application and their title under the company must be indicated)

_____ Date: _____

Agent of Owner (if applicable) (signature)

Important information

- **A building permit will not be issued until an exemption from floodplain regulations has been approved and issued.**
- **Approved exemptions must be registered as a covenant against the title of the affected property in a form and content approved by the Regional District.**
- *The application must be complete. All incomplete applications will be returned.*
- *If an exemption is granted it applies only to the specific regulation(s) and the specific exemption(s). Proposals must meet all requirements and bylaws of the Regional District including the regulations contained in the applicable bylaws and legislation such as but not limited to the Regional District Zoning Bylaw, the Regional District Subdivision and Development Bylaw, the BC Building Code, or the Regional District Joe Rich Rural Land Use Bylaw.*
- *Information contained on this form is collected in accordance with the Local Government Act of BC and is subject to the Freedom of Information and Privacy Act of BC. All submitted items will not be returned to the applicant.*
- *There are guides available that further describe the steps and process in considering the request for exemption. A copy can be obtained from the Regional District of Central Okanagan website www.regionaldistrict.com. Go to the Planning Department page and click on "Applications and application guides".*

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