

# WASTE REDUCTION PRIORITY AND GOAL WORKSHEET

Use this worksheet to assess your company's waste reduction goals and priorities. Complete this form to the best of your ability.

GOAL	VERY IMPORTANT	SOMEWHAT IMPORTANT	NOT IMPORTANT	OVERALL PRIORITY
<b>ECONOMIC</b>				
Reduce waste disposal costs				
Reduce purchasing costs				
Generate revenue by selling recyclables				
Low start up costs				
Avoid program expenses (short term)				
Avoid Program expenses (long term)				
<b>OPERATIONAL</b>				
Improve productivity				
Easy to implement				
Improves product or service quality				
Increase operational efficiency				
Conserve limited storage space				
Destroy confidential company documents				
Avoid staff hauling recyclables				
Avoid involvement of custodial staff				
<b>SOCIAL</b>				
Build employee moral				
Improve company's public image				
Increase the use of recyclable or reusable goods				
Promote employee awareness of waste reduction issues				
Other:				
Other:				